

# TRAINING-WORKSHOP APPLICATION FORM

## 1.0 Personal details

Title: Mr.  / Ms.  / Miss.  / Mrs.  / Prof.  / Dr.  / Other.....

Full name:.....

Family Name:..... First Name(s):.....

E-mail address:.....

Address:.....

City:.....

Postcode/Zip code: .....

Telephone (not a mobile, including area codes): .....

Fax (including area codes): .....

Date of birth: .....

Gender: Male  Female

Country of birth:.....

Nationality: .....

## 2.0 Training details

Name of training: .....

Duration of the training: .....

Who is expected to pay your fees?

Yourself       Family       Employer       Research Council

Local Authority       Other.....

If other specify.....

**3.0 Qualification and experience**

Enter the names and addresses of the last two educational establishments you attended, include the dates of your studies there and state whether you were studying full-time or part-time

Last two educational establishments attended:

- a) .....
- b) .....

**Academic Qualifications:**

Institutions	Qualifications	Year of awarding	Full time/part time

**Work Experience:**

Job title	Name of the organisation	Dates of your employment	Full time/Part time

**Further Information:**

Enter here any further information to support your application. You should state why you have chosen this training and how it fits in with your learning/career aspirations. Outline here any experience, which you wish to have taken into account in lieu of formal qualifications.

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Please note: After completing this form, you should send it back to the organiser; IFPH (apply@ifph.org) as soon as possible and no later than the four (4) weeks before the starting date.

### **Discount and Cancellation Policy**

#### **Frequent Nomination Plan**

In recognition of those clients who frequently nominate participants on public programs offered by IFPH, a special frequent nomination discount of 10% on paid fees will be given if 10 or more candidates are nominated per year.

This special discount will apply to the 10th paid nomination onwards on programs offered during the period 1<sup>st</sup> January to 31<sup>st</sup> December 2013. Moreover, clients who nominated 10 or more participants in 2011 will be eligible for the 10% discount for every nomination in 2012.

#### **Several Nominations on the Same Program**

In addition to the above plan, one extra free place is offered to any organization that makes 2 paid nominations for the same program and dates.

#### **Cancellation Terms**

If a confirmed registration is cancelled less than 5 calendar days prior to the program start date, a substitute participant may be nominated to attend the same program, or a 20% cancellation charge is applied. The same 20% cancellation fee will be charged in case the participant is a no-show.