

## Title: Strategic Management of Food Premises Inspection

Duration	Four-day training Workshop
Language	English (also available in other languages)
CPD	16 credited hours – IFPH
Location & Dates	Istanbul (First Monday every month) London (Second Monday every month) Dubai (Third Monday every month) Brunei (Fourth Monday every month)
<i>IFPH reserves the right to alter dates, content, venue and facilitator with a reasonable notice time</i>	
<i>Please note</i>	<i>ON-Demand: IFPH and potential participant/partner can agree other duration/date/locations than those stated above</i>
Delivery Type	Group - Live
Prerequisites	None
Who should take this training-workshop?	Nutritionists, dietitians, health educators, health professionals, nurses and public health practitioners, who are working in a community, but not limited to the following individuals: Community Health Workers, Diabetes Educators, Family Physicians, Health Promoters
Fees in GBP (£)	- - - (to be decided)
Email	apply@ifph.org
Including coffee breaks and a lunch daily	

### Learning Objectives

By the end of the training-workshop, participants will be able to:

1. Identify the various steps in the strategic management process
2. Initiate and manage a strategic process
3. Determine appropriate tools for strategic planning
4. Understand strategies for evaluation
5. Initiate community support and involvement in the process
6. Develop communication strategies to promote the strategic planning process
7. Identify partners to be involved in strategic planning process
8. Participate in the strategic planning process (if applicable)

### Outline of the Training-Workshop

#### A- An overview & main steps of Strategic Planning

- Types of Planning
- Objectives & Definition of Strategic Planning
- Purpose of Strategic Planning
- Qualities of a Good Strategic Plan
- Periodicity, Updating, and Revision of Strategic Plans
- Pitfalls and weaknesses noted in Strategic Planning of some Institutions

- Sector Policies and Strategies to be used in the formulation of SP
- The main tasks and responsibilities

The major steps in preparation Strategic Plan

- Step 1: Preparation of Strategic Plan
- Step 2: Situational Analysis
- Step 3: Formulation of Vision and Mission Statements
- Step 4: Formulation of Objectives
- Step 5: Formulation of targets
- Step 6: Formulation of Performance Indicators
- Step 7: SP Documentation (Approval of the SP document & Implementation)

Implementing a Strategic Planning (via a model)

- Strategic Planning Model; A B C D E
- Assessment Model: S W O T

Evaluation Phase; Formative, Process and Summative Control

### **B- Food Premises Inspection as case study of strategic management plan**

- Purpose of Food Premises Inspection
- Standards for Food Premises
- Registration of Food Premises
- General Advice and Guidance

Regulations on Registration of Food Premises

- Cleaning and Disinfection Schedule
- Ventilation
- Chilled & Frozen Food
- Hot Foods
- Personal Hygiene
- Refuse Storage
- Pest Control

Types of Premises & Frequency of Inspections

1. Type of food and intended uses
2. Food handling
3. Equipment and facility
4. Management and employee food safety knowledge
5. Food safety management program
6. Regulatory compliance
7. Volume of food
8. Type of patrons
9. Self Inspection Checklist